

# TranscriptionWing

## Privacy and Security Statement

At TranscriptionWing, your privacy and security are top priorities. We follow the highest standards for data protection, including HIPAA and GDPR. Our team is trained in these security practices, is committed to keeping your data confidential, and handles your transcriptions with the utmost care.

When you use TranscriptionWing's services, you can be confident that only the transcribers and editors working on your project will see your transcripts and audio or video files. They recite a quarterly Oath of Confidentiality to reinforce their ongoing responsibilities to our clients and to our company. This is in addition to signed non-disclosure agreements.

Once we send the finished transcripts to your email, we delete them from our system according to our retention policy.

We offer a Master Service Agreement (MSA), which outlines the data privacy and security rules we follow. If our MSA doesn't meet your needs, we can review a contract you provide.

Trust TranscriptionWing to meet your transcription requirements while keeping your data safe and private.

